

## **SALISBURY UNIVERSITY 2022 ANNUAL FIRE SAFETY REPORT**

This Annual Fire Safety Report is published and distributed by Salisbury University Police in compliance with The Higher Education Act of 1965 (HEA) as amended by the Higher Education Opportunity Act of 2008 (HEOA). It contains fire safety information about on-campus student housing facilities including fire statistics, fire safety systems, fire drills, evacuation procedures, fire safety rules, fire safety education and training policies, fire reporting procedures, and plans for future fire safety improvements.

Annually, prior to October 1, current students and employees are sent an email message providing them with a link to this report and notification that the current edition of the annual Fire Safety Report has been posted on the Salisbury University website. Current or prospective students and employees may obtain a copy of this report by visiting University Police located in the East Campus Complex, calling 410-543-6007 or by accessing the following link:  
<https://www.salisbury.edu/police/clery-compliance/Files/Salisbury-University-Fire-Safety-Report.pdf>

### **REPORTING FIRES**

In the event of a fire emergency, immediately sound the fire alarm and dial 911.

All fires that occur in on-campus housing facilities must be reported. This includes those fires that have already been extinguished such as a trash can fire, oven or microwave fire, grease fire on a stove, flame coming from electric extension cord, etc. These are fires for which you are unsure whether University Police may already be aware. If you find evidence of such a fire or if you hear about such a fire, contact University Police at 410-543-6222. If the fire occurred in University Park, a public-private partnership on Milford Street managed by EdR Collegiate Housing, contact University Park \_\_\_\_\_, Resident Service Manager, Leasing and Marketing Manager, Leasing Professional or any community employee at 410-677-0774. When calling, please provide as much information as possible about the location, date, time and cause of the fire.

### **GENERAL FIRE PROCEDURES**

**Sound the Alarm** If you discover or suspect a fire, remain calm and proceed in the opposite direction of known hazards toward the nearest exit. Sound the alarm and dial 911. Move at least 300 feet away from the building. If there is no alarm in the building, warn other occupants by knocking on doors and shouting on your way out.

**Leave the Building** When a building alarm sounds or if you are warned of a fire emergency by another occupant, you must immediately exit the building as described above. Never use an elevator to evacuate during an emergency. Emergency evacuation signs with floor plans and emergency information and instructions are posted in each campus building and online at <http://www.salisbury.edu/administration/administration-and-finance-offices/environmental-safety/floorplans.aspx>.

**Report the Location** - If you have knowledge regarding the location of the fire, inform emergency responders and do not attempt to go back into the building until the fire department or local authority advises that it is safe to do so.

**Disability** If you have a disability to an extent it impairs your mobility, it is your responsibility to inform your supervisor or resident director. You are the best judge of your physical limitations. Co-workers, staff, or residents will assist you to evacuate only if it places them in no personal danger. Visually impaired persons should have a sighted assistant to guide them to safety. Hearing impaired persons will be informed of the emergency by strobe lights and individually by co-workers, staff or other students.

corridor fire doors.

## **BUILDING FIRE SURVIVAL INFORMATION**

**Feel the Door before Opening** Before opening any doors, feel the metal doorknob. If it is hot,

Physical Plant Trades, Grounds, and Housekeeping personnel are trained annually in fire safety protocols and procedures by EHS. In addition, Physical Plant Trades, Housekeeping and Laboratory personnel are provided training for use of fire extinguishers for incipient fires in their work areas.

Mandatory training of residential staff occurs annually in August and includes a policy and resource manual. This training includes information on proper notification, evacuation procedures, fire drill protocol and assembly area activities, fire protection features of facilities, fire prevention, and conducting fire safety education sessions for residents. Additional in-service training conducted by University Police and/or Environmental Health and Safety may be scheduled as needed.

Resident students receive training from the residential staff at the beginning of each academic

- Candles (lit and unlit), incense and potpourri
- Storage of motorcycles, motorbikes and any gasoline engine or gas/oil
- Storage or use of inflammable or explosive liquids or gases with the exception of artist tube paints
- Possession and/or use of fireworks, explosives, firearms and weapons, knives or anything which resembles a weapon
- Use of prohibited electrical appliances, particularly hot-pots, stand-alone microwaves and toaster ovens (see appliance policy below)
- Unsanitary conditions or fire hazards in a room or area
- Flaming alcoholic beverages
- Electric blankets
- Live Christmas trees/decorations
- Halogen, lava, and sun lamps
- Hover boards (excludes University Park)

**Electrical Appliances:**

Due to the limited electrical capacity of each hall for reasons of fire safety, students are required to observe the following:

1. All electrical appliances must carry the approval label of the Underwriters Laboratory.

of checking-in during a building evacuation allows emergency personnel to know if anyone may still be in the building. Evacuation routes are posted in each campus building and online at: <http://www.salisbury.edu/administration/administration-and-finance-offices/environmental-safety/floorplans.aspx>.

Tampering with fire safety equipment (alarms, extinguisher, hoses, smoke detectors, etc.) is a violation of the criminal code and jeopardizes lives and property. Accordingly, the University reserves the right to prosecute anyone found tampering with fire safety equipment, in addition to taking disciplinary action which could mean suspension from the University. Failure to exit the building or comply with a University official during a planned or unscheduled fire drill will result in disciplinary action and/or fine.

### **EVACUATION PLAN FOR ON-CAMPUS STUDENT HOUSING FACILITIES**

A building emergency evacuation sign with floor plans, emergency information and instructions is located at posted points throughout each building. Resident students are expected to learn the location of exit stairwells and doors and to plan more than one exit route. When the fire alarm sounds, all occupants are expected to evacuate. Once outside, go to the pre-determined assembly areas (safe zones). Resident students with disabilities are reported to emergency responders who assist in their evacuations. All residents are expected to stay quiet and orderly, remaining outside and away from the building until it is cleared by the fire department.

### **DESIGNATED SAFE ZONES**

<b>Assembly Areas</b>	<b>Designated Safe Zone</b>
Chesapeake Hall	A-D Apartments: Red Square E-H Apartments: RT 13 parking lot (last row)
Wicomico Hall	1 <sup>st</sup> Floor: Henson Hall lawn 2 <sup>nd</sup> -3 <sup>rd</sup> Floors: Quad near Nanticoke Hall
Severn Hall	A-C Clusters: Commons Building grass B-D Clusters: Area behind Chester Hall
St. Martin Hall	NE: Courtyard closest to Chesapeake Hall S-SW: Red Square
Pocomoke Hall	1 <sup>st</sup> Floor: Center of Quad

Additional information is available online at:

1. [www.salisbury.edu/administration/student-affairs/housing-and-residence-life/facilities-operations.aspx](http://www.salisbury.edu/administration/student-affairs/housing-and-residence-life/facilities-operations.aspx)

**2019 FIRE STATISTICS FOR ON-CAMPUS STUDENT HOUSING FACILITIES**

RESIDENTIAL  
FACILITIES

**2020 FIRE STATISTICS FOR ON-CAMPUS STUDENT HOUSING FACILITIES**

RESIDENTIAL FACILITIES	TOTAL FIRES IN EACH FACILITY	DATE	TIME	CAUSE	NUMBER OF INJURIES THAT REQUIRED TREATMENT AT A MEDICAL FACILITY	NUMBER OF DEATHS RELATED TO FIRE	VALUE OF PROPERTY DAMAGE CAUSED BY FIRE
CHOPTANK HALL	0	N/A	N/A	N/A	N/A	N/A	N/A
CHESAPEAKE HALL	0	N/A	N/A	N/A	N/A	N/A	N/A
CHESTER HALL	0	N/A	N/A	N/A	N/A	N/A	N/A
DOGWOOD VILLAGE	0	N/A	N/A	N/A	N/A	N/A	N/A
MANOKIN HALL	0	N/A	N/A	N/A	N/A	N/A	N/A
NANTICOKE HALL	0	N/A	N/A	N/A	N/A	N/A	N/A
POCOMOKE HALL	0	N/A	N/A	N/A	N/A	N/A	N/A
ST. MARTIN HALL	0	N/A	N/A	N/A	N/A	N/A	N/A
SEA GULL SQUARE	0	N/A	N/A	N/A	N/A	N/A	N/A
SEVERN HALL	0	N/A	N/A	N/A	N/A	N/A	N/A
WICOMICO HALL	0	N/A	N/A	N/A	N/A	N/A	N/A







### **PLANS FOR FUTURE IMPROVEMENTS IN FIRE SAFETY:**

Over the past several years, many of the residence halls have been upgraded to include voice enabled emergency annunciators and full sprinkler coverage. Of the 12 residence halls, only Dogwood Village does not have a sprinkler system at this time. According to the facility master plan, Dogwood Village will be replaced by a new residence hall in the future. The replacement will have a full sprinkler system and include a voice annunciator system.

In 2015 all smoke detectors were replaced in every University Park apartment. During 2016, 22 water gauges were replaced and Knox boxes were added to each building. During 2020 Chesapeake Hall had new fire panels, fire detectors and pull stations installed. A full time Fire Marshall was hired specific to the University in 2020 to maintain high standards in fire safety.

The University continues to assess and upgrade fire safety equipment as an ongoing process to ensure that all equipment meets National Fire Safety standards. Future improvements will be made as needed as part of the ongoing assessment process.

### **ADDITIONAL RESOURCES**

Additional information is available on the following web sites:

[q0.00000912 0 612 792 3\(le \)-3\(oa\)-5\(l20-51\(24912 00.84/GS7 f2 reW\\*nBT/F2 121 Tf1 0 0 1 72.024 6](#)