



You can record or upload videos into MyClasses from the **Media Recorder** in any tool that offers the **Rich Text Editor** (i.e. in a page, a discussion, an assignment, or a quiz) while in **Edit** mode.

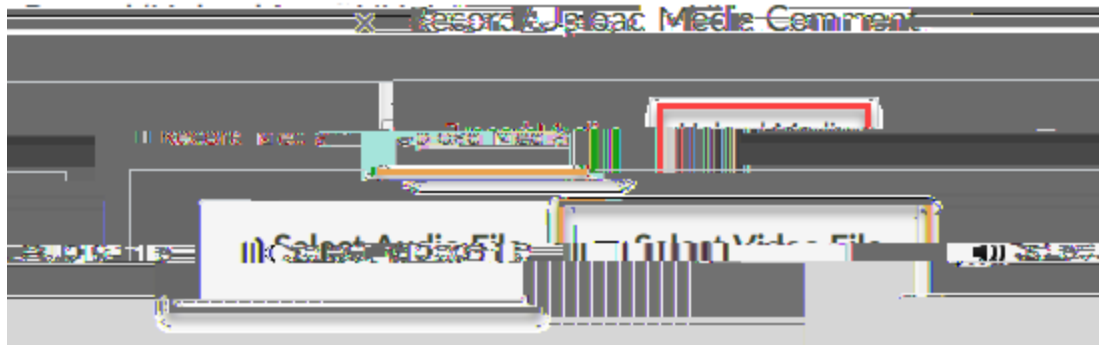
**To Record or Upload a Video:**

1. Edit the resource you want to use and in the Rich Text Editor, click on the Media Recorder film strip icon

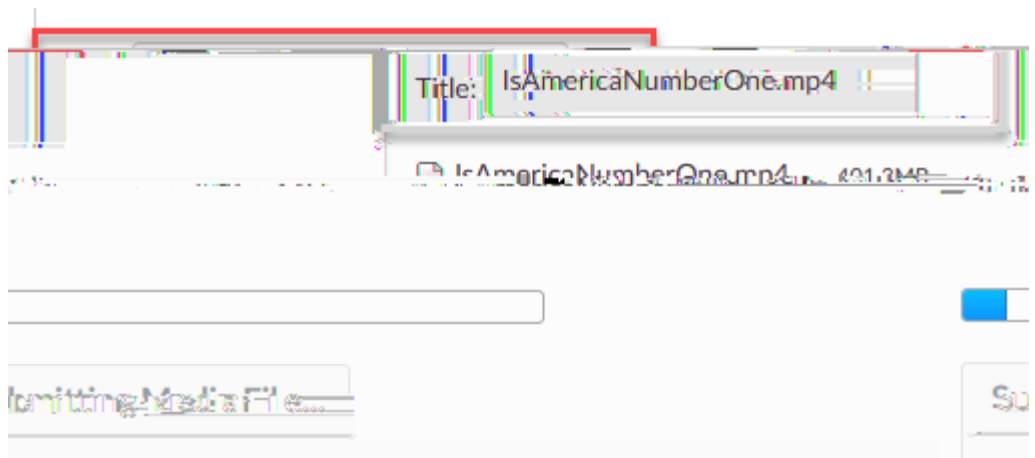
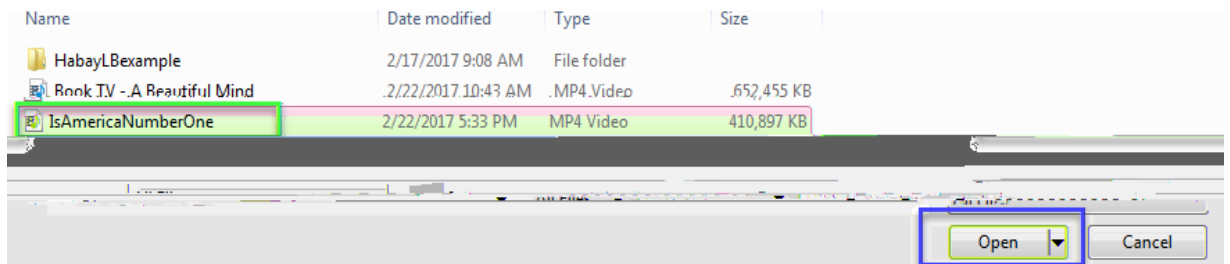


b. To **Upload** a video:

1. Click the **Upload Media** link and then click **Select Video File**.



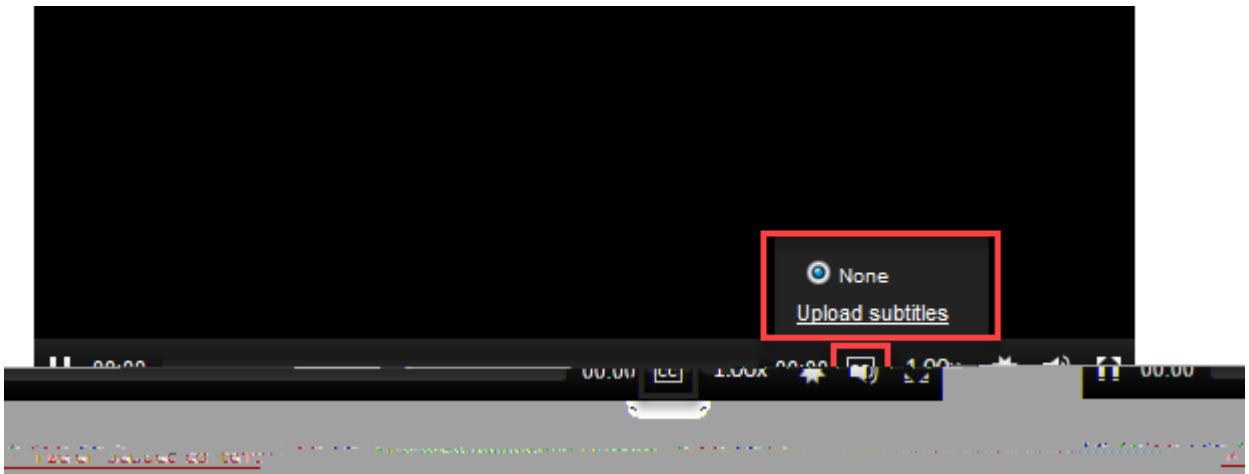
2. Navigate and select the video you want to upload and then press Open.



3. Save the changes to the page, discussion, assignment or quiz overview/question. Then press Play to view the video.



- 4.

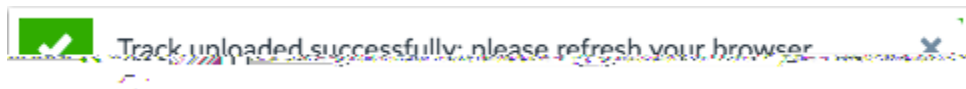


5. You will be given the option to **Create** subtitles or **Upload** an existing **.srt** or **.vtt** file. If you would like to create your own subtitles for closed captioning for free using Amara, you can do so by using the [Canvas Guide](#) for support.

If you already have an .srt or .vtt file, skip down to **Step 3** and



7. You will receive a **Success Message** when the subtitles are successfully uploaded. **Refresh your browser.**



- 8.